

## RENEWABLE SCHOLARSHIP RECRUITMENT CRITERIA

1. **No Scholarship Deferments Available.** This scholarship is only available for four (4) consecutive academic years calculated from your original matriculation date. No exceptions. If you extend your academic progress beyond four (4) years you will not receive another award for subsequent years. If you take an official leave of absence or otherwise leave the institution you forfeit the scholarship for that academic year. However, if your leave is limited to one semester, you may receive half of your scholarship award for the semester you are enrolled in coursework required for your degree. You must notify the Admissions & Financial Aid Office immediately if you intend to take a leave of absence. If a leave of absence extends your academic progress beyond four (4) years from your matriculation date, you will not be offered this scholarship upon your return to the College.
2. **Award Amount.** The scholarship offered is an annual amount split equally between two semesters and cannot be divided in any other manner. You cannot carry forward any portion of your award to another academic year. You cannot designate or hold a portion of your award for subsequent academic years. The annual amount offered in your scholarship letter is fixed and will not increase regardless of tuition increases or inflation.
3. **Free Application for Federal Student Aid (FAFSA):** All scholarship recipients must file a FAFSA in the spring prior to the upcoming academic year in order to receive their award. COM – T strongly recommends that scholarship recipients file their FAFSA on or before the University’s priority service date of March 1st. If a student does not file a FAFSA before the end of the spring semester prior to the academic year in which the scholarship is to be awarded, he or she will forfeit the scholarship for that academic year.
4. **Correspondence:** In some circumstances a student may be required to provide additional documentation regarding financial need. The student will be notified by COM – T’s Financial Aid Office if and when this occurs. If the student does not respond to the documentation requests before the end of the spring semester prior to the academic year the scholarship is to be awarded, the student will forfeit the scholarship for that academic year.

